

Clyst Honiton Parish Council Meeting 21st January 2026

To: all Members of Clyst Honiton Parish Council

For information: County and District Ward Members, press and public

Issue date: Wednesday 14th January 2026

The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.

You are hereby summoned to attend the meeting of **Clyst Honiton Parish Council** on **Wednesday 21st January 2026 at 7.00pm**, to be held in the Black Horse Inn meeting room, for the purpose of transacting the business on the following agenda.

Rob Martin

Clerk to Clyst Honiton Parish Council

AGENDA

Agenda No.	Agenda Item	Target Times pm
	PUBLIC SESSION	7.00
	Before the start of council business, members of the public have the opportunity to discuss their concerns about items on the agenda or matters of council business they want to raise.	
	This session will be restricted to a maximum of 10 minutes, with a maximum of 3 minutes per speaker.	
26/84	APOLOGIES To receive apologies for absence.	7.10
26/85	DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY) To receive declarations of interest in items on the agenda	
24/86	CLYST HONITON DEFINITIVE MAP REVIEW (PUBLIC RIGHTS OF WAY) To receive a presentation by Devon County Council representatives on this review and consider any resultant actions necessary.	7.15
26/87	MINUTES To approve, as a correct record, the minutes of the Parish Council meeting held on 12 th November 2025.	
26/88	CLERK'S REPORT To receive a report from the clerk on activities undertaken since the last	7.40

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meeting and to review the attached Action List.

26/89

PLANNING APPLICATIONS

7.50

To consider the following Planning Applications and to agree comments:

Reference	Location	Proposal
25/2343/FUL	Exeter Inn Clyst Honiton Devon EX5 2NJ	Conversion of existing two-storey property previously used as a public house until 2022 into 1no. residential dwelling
Decision: Objection on the basis that the application does not address a number of the policies within the Neighbourhood Plan.		
25/2379/V106	Treasbeare Expansion Area Land To The North Of Treasbeare Farm Clyst Honiton EX5 2DY	Request for a conditional Deed of Variation (DoV) to the Section 106 agreement dated 10 June 2022 associated with planning application Reference 22/1532/MOUT. The requested DoV seeks to delete the obligations associated with the delivery of the neighbourhood centre, Younghayes Access and Younghayes Crossing in the event of the early delivery of these components of the scheme.
The planning authority negotiates section 106 agreements so comments on Deeds of Variation are beyond the scope of the parish council.		
25/2369/ADV	A30 Slip North/B3184/Clystside/Clyst Honiton Bypass Roundabout Clyst Honiton EX5 2LX	Erection of 5 no. non-illuminated sponsorship signs on the roundabout, one sign facing each road entrance

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The deadline for this was 4th January 2026		
25/2370/ADV	A30 Slip South/B3184/Bishop's Court Lane Roundabout Clyst Honiton	Erection of 3 no. non-illuminated sponsorship signs on the roundabout, one sign facing each road entrance.
The deadline for this was 4th January 2026		
25/2636/DEM	Axehayes Farm Clyst St Mary	Prior notification of demolition of part of an agricultural building under Schedule 2, Part 11 Class B of the Town and Country Planning (General Permitted Development) Order 2015 (as amended).
Prior Notification applications are solely determined by the district council on a very limited basis, parish council observations are not being sought,		
25/2541/MFUL	Unit 1 Exeter Logistics Park Werstan Road Clyst Honiton Exeter EX5 2GB	Installation of an internal mezzanine within the existing warehouse, external plant equipment and associated development and alterations to service yard
The deadline for this is 31st January 2026		

26/90

CLYST HONITON COMMUNITY ASSOCIATION FUNDS

8.10

To note the receipt of the Community Association funds, raised towards the proposed installation of a community facility with Clyst Honiton. To consider the setting up of a reserve in which to hold these funds in order to ensure that the purpose would be ring-fenced for community association activities.

26/91

EMAILS AND FILE SHARING

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To decide how councillors would access their new email addresses and allow file sharing to councillors.

26/92 COMMUNITY FACILITY ON PLAYING FIELD 8.20

To consider whether to apply for outline planning permission for a pavilion or similar on the playing field.

26/93 PLAYING FIELD CHARITY

To consider whether to set up a charity for the playing field and its use with Clyst Honiton Parish Council as its Sole Trustee.

26/94 VILLAGE MAINTENANCE 8.30

To hear a report from Cllr. Muir on his work in the parish since the last meeting and to consider any further matters to be addressed.

26/95 PARISH COUNCIL AIMS & OBJECTIVES

To consider how the aims and objectives of the parish council are to be communicated and how they might relate to those laid out in the Neighbourhood Plan.

26/96 2025/2026 BANK RECONCILIATION AND BUDGET MONITORING REPORT 8.40

To adopt the attached bank reconciliation report of 31st December 2025 and note the budget monitor analysis at that date.

26/97 RECEIPTS & PAYMENTS SCHEDULE 8.45

To approve the payment of the invoices on the schedule below for the period since the last meeting:

PAYMENTS

Payment to	Services	Month or Reference	Amount £	Payment No.
2025/2026				
RJ Martin	Salary	Dec 2025	864.47	2526-21
HMRC	Tax Deduction	Dec 2025	209.60	2526-21
HMRC	NI	Dec 2025	94.66	2526-21
DCC Pensions	Retainer Payment	Dec 2025	7.77	DD
RJ Martin	Salary	Jan 2026	864.47	2526-23
HMRC	Tax Deduction	Jan 2026	209.60	2526-23
HMRC	NI	Jan 2026	94.66	2526-23
DCC Pensions	Retainer Payment	Jan 2026	7.77	DD
Countrywide GM	Grass Cutting	Nov 2025	129.71	2526-22

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Starboard Systems t/a Scribe	Accounting System	2026	331.20	2526-22
Countrywide GM	Grass Cutting	Dec 2025	129.71	tbc
Simon A Martin	Payroll	Nov 2025	8.00	DD
Simon A Martin	Payroll	Dec 2025	8.00	DD
Lloyds Bank	Service Charge	Nov 2025	4.25	DD
Lloyds Bank	Service Charge	Dec 2025	4.25	DD
Adobe	Adobe Professional	Nov 2025	19.97	Card
Adobe	Adobe Professional	Dec 2025	19.97	Card

RECEIPTS

Receipt from	Services	Amount £	Method
2025/2026			
Clyst Honiton Community Association	Transfer of Funds	8,585.90	BC
Lloyds Bank	Instant Access a/c Interest	20.15	BC

- 26/98 COUNCILLOR REPORTS 8.55**
To receive a report from the chairman and to consider matters from councillors for inclusion on the agendas for future meetings
- 26/99 DATE OF NEXT MEETING**
The next scheduled meeting is on **Wednesday 18th February 2026** and will be held in the Black Horse meeting room starting at 7pm
- 26/100 PARISH COUNCIL MEETING CLOSURE 9.00**